**ALDBURY PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Held in Aldbury Memorial Hall**

**Monday 8th January at 8pm**

**MINUTES**

In attendance: Cllr de la Bedoyere (Vice Chair), Cllr McCarthy, Cllr Paterson, Cllr Warren, Cllr Houghton and Cllr White

Gosia Turczyn – Aldbury Parish Clerk

One member of the public and the parish warden

**24/001 Apologies**

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllr Webb and Cllr Stretton.

**24/002 Interests**

1. To receive declarations of interest from Councillors on items on the agenda.
2. To receive written requests for dispensations for declarable interests.
3. To grant any requests for dispensation as appropriate.

Cllr de la Bedoyere declared an interest in the item 24/008 as he is on the Aldbury Memorial Hall Committee.

**24/003 Public Matters**

To receive questions from members of the public and press on items included on this agenda (max 15 min).

 A member of the public had asked whether there is any update on the proposed work to stop the water running down the vehicle track at the entrance to the

allotments and into the driveways of the properties on Trooper Road. He said that some work had been done however, there is still an issue with the water runoff which was already investigated by the Council. The Council is aware that more extensive work is required, including putting a soakaway, and this was added to the new budget. Cllr de la Bedoyere suggested obtaining a revised quote for the next meeting.

**24/004 Minutes**

To confirm the Minutes of Aldbury Parish Council Meeting held on 4th December 2023 as an accurate record of proceedings.

Cllr Paterson had requested that the voting on item 23/128 2 be recorded to show which member had voted for the motion. After a discussion the Council agreed to amend this minute by adding all members’ names and it was resolved that the Minutes of the Aldbury Parish Council held on 4th December 2023 be accepted as an accurate record of proceedings, PROPOSED BY Cllr White and SECONDED BY Cllr Warren and were duly signed by the Vice Chair.

The Council will review the Standing Orders at the next meeting.

**24/005 Reports to the Council.**

1. Warden’s report – appendix 1

To note the report and approve expenditure if required.

The warden was present at the meeting and updated the council on matters highlighted in his report.

1. A small tree has toppled at the Recreation Ground and some of the branches had been cut, however, it will need to be removed before the next grass cut.
2. The pond drainage system is working well.
3. The case to restate the faded road marking on Stoneycroft and Newground Road junction had been dropped by HCC Highways. The warden reported this again and suggested to follow this up with County Cllr Symington.
4. Work to fill in the pothole on Trooper Road has been scheduled.
5. Cllr Paterson raised concerns about faded road markings on Station Road and Northfield Road junction and the warden agreed to report this to HCC.
6. Cllr de la Bedoyere said that faded car parking spaces at the Recreation Ground will need to be repainted at some point.
7. Clerk’s report; items for information only – appendix 2

Noted.

1. Hertfordshire police – report from PCSO.

There were no crimes reported during December.

**24/006 Planning Matters and Consultations – to consider comments on the following:**

1. **Application(s) received:**
* 23/02930/TCA Work to trees Aldbury Junior School Stocks Road Aldbury Tring Hertfordshire HP23 5RT - Support
1. **To consider and approve any Parish Council responses to any planning**

**applications received during the period after which the agenda was**

**published. Those applications will be added in the Clerk’s report and can be found on** [**www.aldburyparish.org.uk**](http://www.aldburyparish.org.uk) **in the Meetings tab.**

 None received.

1. **Decision(s) issued by Dacorum Borough Council:**
* 23/02301/FHA Buckeye Barn, Station Road, Tring Station, Tring, Hertfordshire, HP23 5QU, Construction of garden room (office and ride-on lawnmower store) and minor alterations to landscaping GRANTED
* 23/02631/LDP 21 Clarkes Spring, Aldbury, Tring, Hertfordshire, HP23 5QL Construction of outbuilding GRANTED
* 23/02043/FUL and 23/02044/FUL The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW, Change of use of part of the building: from Suis Generis to Class E REFUSED

**24/007 Work to trees.**

To receive and approve a quote for work to the trees highlighted in the tree survey.

The Council received 2 quotes and after consideration, it was RESOLVED to accept the quote for £1,615, PROPOSED BY Cllr White and SECONDED BY Cllr Paterson and carried unanimously. The Clerk will ask the contractor to schedule the work and ask to

**24/008 Parish Council’s documents and assets.**

To agree to the disposal of APC’s documents stored in the Memorial Hall per the Document Retention and Disposal Policy and to agree on new storage space for other assets kept in the hall.

After a discussion, the Council agreed for the Clerk to go through the documents kept in the hall to see what must be kept and what can be disposed of. The Clerk will report back at the next meeting where the Council will decide on alternative storage.

**24/009 Financial Matters. Appendix 4**

1. To review and note the accounts including bank reconciliation, bank statement and monthly budget report.

The accounts and bank reconciliation were reviewed, noted and approved.

1. To note receipt of income.

Rent for the donkey paddock was received.

1. To pass resolution to authorise schedule of payments in accordance with the budget circulated to Council.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr McCarthy to approve the schedule of payments:

**BACS/DD presented for payment at the meeting on 8th January 2024:**

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **DESCRIPTION** | **AMOUNT** |
|  |   |  |
| M Turczyn (Clerk) Salary deducted from the total | Salary, HCC Pension December | £1,344.93 |
| HMRC  | Clerk PAYE December  | £54.06 |
| Bidwells  | Recreation Ground Rent | £250.00 |
| SJW Services  | Repairs to pond grill | £65.00 |
| Keith Simkin | Warden hours quarterly invoice | £318.00 |
| Keith Simkin | Litter picker | £8.25 |
| Npower Business Deducted from total | Street Lights power paid by DD on the 19th December  | £178.27 |
| M Turczyn | Clerk’s mileage expenses  | £28.80 |

 **Total Expenditure: £1,196.18**

1. To approve 2024/25 budget.

Resolved, PROPOSED BY Cllr de la Bedoyere and SECONDED BY Cllr White and carried unanimously to approve the budget in line with budget report version 4.

1. To resolve setting of the precept and signing of Dacorum Borough Council forms.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr McCarthy that the precept be set at £33,425 unanimous decision. Cllrs de la Bedoyere, Warren and McCarthy had signed the forms for DBC.

 **24/010 Meeting close**. 21:12

**Next Aldbury Parish Council meeting will be held on 5th February 2024.**